



## DONOR PRIVACY POLICY

Beverly Bootstraps is committed to respecting the privacy of donors. The types of donor information that it collects and maintains are as follows:

- Contact information: name, address, telephone number and email address
- Giving information
- Information on events attended, publications received and special requests for program information
- Information provided by the donor in the form of comments and suggestions

Beverly Bootstraps uses donors' information to understand their interests in its mission and to update them on the organization's plans and activities. It is shared with staff, board members, volunteers and consultants only on a "need-to-know" basis.

The organization also assures donors (both online and offline) that we will not share or sell a donor's personal information with anyone else, nor send donor mailings on behalf of other organizations.

For those who do not wish to be included on our mailing list they may contact the organization at [contact@beverlybootstraps.org](mailto:contact@beverlybootstraps.org) to have their names removed.

If you have comments or questions about the Beverly Bootstraps donor privacy policy, please email at the above mentioned email address or call 978-927-1561 and ask to speak with our Director of Donor Relations.